

# ***Historic Lancaster***

## ***Commission Meeting Minutes***

February 20, 2019

### **I. Call to order**

Bryan Everitt called the regular meeting of the Historic Lancaster Commission to order at 2:00p.m. on February 20, 2019 at 111 S. Broad St., Lancaster, Ohio.

### **II. Roll call**

Bryan Everitt conducted roll call. Commission members that were present at time of roll call: Joyce Harvey, Aaron Leu and Bryan Everitt. Matt Brady arrived after approval of January meeting minutes.

City of Lancaster Representatives present included: Daniel Cogley, Pete Vail & Erica Lanning.

Members of the public present included: Amanda Everitt, representing Destination Downtown Lancaster, Susan Garrett, James Hamilton, Nick Perz, Marc Nelson and Jim Chilenski.

Reading and Approval of Minutes: A Motion was made by Joyce Harvey to approve minutes from regular January Meeting as submitted via email, Aaron Leu made a 2<sup>nd</sup>. Motion carries unanimously.

### **III. Communications: None**

### **IV. Residents Addressing Commission –None**

### **V. New Business**

- a. **142 E. Chestnut St. – Re-roof** – Representatives from Able Roofing were present. There was discussion on going from 3 Tab Shingles to Dimensional Shingles. The color will remain the same. The Certified Building Department has received and approved roof application pending the approval from the commission. Aaron Leu made a motion to approve application as submitted. Joyce Harvey made a 2<sup>nd</sup>. Motion carries unanimously. Applicant was given the roof permit after approval was granted.
- b. **319 N. High St. – Exterior Renovations** – Applicant was present to discuss all changes he wishes to make. He will place a dusk to dawn light on the alley side of the house. There are currently no vents for the attic. Gable vents will be placed on the alley, courtyard and back sides of the house. There was discussion to expand the current concrete pad on the side of the house, next to the alley. Pete Vail explained how to find pins for property line. K Style gutters will be installed. Joyce Harvey inquired on type of gutters that were previously on the home. Applicant advised there were no gutters when purchased. There was also discussion on replacement of historic plaque. Bryan Everitt explained the plaque is purchased by the homeowner and explained where to find information to order a replacement. Joyce Harvey made a motion to approve application as submitted. Matt Brady made a 2<sup>nd</sup>. Motion carries unanimously.

- c. **230 N. Columbus St. – Door Sign** – Susan Garrett was in attendance for New Horizons. There was discussion on which door the sign would be placed on. It was determined the sign will be placed on one of the double doors of the N. Columbus St entrance. Zoning has been approved by the Certified Building Department. A sign permit will be needed to be obtained before signs are installed. Matt Brady made a motion to approve application as submitted. Aaron Leu made a 2<sup>nd</sup>. Motion carries unanimously.
  
- d. **221 E. Main St.- Public Parking Lot-** Applicant was in attendance. He provided an updated drawing showing landscaping and screening for the front and rear of the parking lot. There was discussion regarding the wall that will be constructed along Main St. The wall will have a sandstone look and match the color of the existing wall that is currently in place along Main St. There was an inquiry as to where the entrance to the lot will be. Applicant stated engineering has given preliminary approval for the entrance to be off of Main St. Aaron Leu made a motion to approve application as submitted. Matt Brady made a 2<sup>nd</sup>. Motion carries unanimously.

**VI. Old Business:** None

**VII. Informational Items –**

- a. **Administrative Approvals** – NONE
  
- b. **Guideline Review-** Bryan Everitt continuing to work on artwork guidelines
  
- c. **Concept Plan Discussion-** Four Reasons
  
- d. **Next Meeting will be March 20, 2019**

**VIII. Adjournment**

A motion was made by Joyce Harvey to adjourn a 2<sup>nd</sup> made by Aaron Leu  
Bryan Everitt adjourned the meeting at 2:36 p.m.

Minutes respectfully submitted by: Erica Lanning

The next regularly scheduled meeting will be held at 2:00 PM on March 20, 2019 located at  
111 S. Broad St. in City Council Chambers, Lancaster, Ohio.